

COUNCIL MINUTES

October 19, 2020

BE IT REMEMBERED that a meeting of the White County Council was held at the White County Building in Monticello at 9:00 A.M. on October 19, 2020 for the purpose of discussing any business that might come before the membership.

Council President Kramer called the Council meeting to order in joint session with the Commissioners. The following members were present:

James B Davis	Dennis E Carter	Arthur A Anderson
Kevin L Crabb	James G Annis	Raymond L Kramer Jr

Absent: Janet Faker

Also, in attendance: Auditor Gayle Rogers, HR Director Leah Hull, White County Clerk Laura Cosgray, Council Secretary Libby Billue

For contents of the joint session, see Commissioners' minutes.

PLEDGE OF ALLEGIANCE

Council President Kramer opened the Council meeting with the Council reciting the Pledge of Allegiance.

MINUTES

Council minutes for the meeting held on 9/21/20 were presented for approval. Councilor Davis motioned to approve the minutes. Councilor Carter seconded the motion.

Vote: Unanimous

MONTICELLO-UNION TWP PUBLIC LIBRARY

A "Declaration of Fiscal Body" was presented on behalf of the Monticello-Union Township Public Library. Councilor Anderson motioned to adopt the Declaration as presented. Councilor Annis seconded the motion.

Vote: Unanimous

TRANSFERS

The following transfers were presented for approval:

	<u>From</u>	<u>Amount</u>	<u>To</u>
HWY	1176-22200-000-0529 Calc/Salt	\$500.00	1176-23101-000-0531 Other GarSup
	1176-11001-000-0529 OT	\$2,000.00	1173-23100-000-0529 Stone
	1176-30600-000-0530 Print/Adv	\$1,000.00	1176-20101-000-0530 Office Sup
	1176-23300-000-0529 Bituminous	\$24,473.39	1173-23300-000-0529 Bituminous
	1176-11001-000-0529 OT	\$60,000.00	1173-23300-000-0529 Bituminous
	1173-11301-000-0529 Labor	\$25,150.00	1173-23300-000-0529 Bituminous
	1173-11403-000-0529 Sign	\$900.00	1176-11403-000-0529 Sign
	1176-30201-000-0530 Postage	\$750.00	1176-20101-000-0530 Office

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1176-24300-000-0529 Rd Striping	\$375.00	1173-24300-000-0529 Rd Striping
1176-24300-000-0529 Rd Striping	\$300.00	1176-23201-000-0531 Welding
1176-22200-000-0529 Calc/Salt	\$12,000.00	1173-23100-000-0529 Stone
1176-22200-000-0529 Calc/Salt	\$600.00	1176-22400-000-0529 Other Suppl
1176-22200-000-0529 Calc/Salt	\$3,000.00	1176-26200-000-0531 Other Eq Rpr
1176-22200-000-0529 Calc/Salt	\$2,000.00	1176-23101-000-0531 Other GarSup
1176-22200-000-0529 Calc/Salt	\$3,000.00	1176-32400-000-0530 BldgRep/Mnt
1176-22200-000-0529 Calc/Salt	\$6,300.00	1176-13101-000-0531 Uniforms

Councilor Anderson motioned to approve all Highway Department transfers as presented.

Councilor Annis seconded the motion.

Vote: Unanimous

IT	1000-39999-000-0000 Co Genl	\$15,000.00	1000-11601-000-0106 IT Part Time
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Councilor Annis motioned to approve the IT Department transfer as presented. Councilor Davis seconded the motion.

Vote: Unanimous

EXTN	1000-10206-000-0011 OfcMgr	\$1,245.70	1000-30704-000-0011 Mnt/Janitor
	1000-10309-000-0011 Secretary	\$7,535.95	1000-30704-000-0011 Mnt/Janitor
	1000-30804-000-0011 Wtr/Swr	\$1,663.65	1000-30704-000-0011 Mnt/Janitor
	1000-20303-000-0011 Cleaning	\$1,000.00	1000-30704-000-0011 Mnt/Janitor

Councilor Davis motioned to approve all Purdue Extension transfers as presented. Councilor Annis seconded the motion.

Vote: Unanimous

WHITE COUNTY ELECTION BOARD

Discussion from the Council meeting on 9/21/20 is continued to 11/16/20.

CASH BOOK DISCREPANCY

Auditor Rogers advised Council members of a cash book discrepancy of (\$9,573.61) that was discovered when the Treasurer's office began their transition to using LOW taxing software. The error has been identified and determined to be the result of a duplicated withdrawal from the cash book in 2013. There was no duplicated distribution of funds, and only the cash book is in error. Auditor Rogers has requested direction from the State and LOW for correction of this error.

WHITE COUNTY CLERK LAURA COSGRAY

Clerk Cosgray notified Council members that she has had two employees resign, and she requests guidance for employing new hires. With the general election currently in process, she needs to have one of them start immediately. The second position will be filled at a later date. Clerk Cosgray will provide the resignation letter(s) to HR Director Hull, and payroll/job description details will be determined. Auditor Rogers will review the budget, as well as the matrix, and discuss this with Clerk Cosgray. Following discussion, Councilor Anderson

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motioned to allow one immediate hire who will train with the outgoing employee for up to two weeks beginning 10/20/20, subject to available budget funds and receipt of letters of resignation. Councilor Annis seconded the motion. Vote: Unanimous

PAYROLL REQUEST

The following payroll requests were presented for approval:

1 Collections Clerk	Treasurer	Part-time
2 Shift Changes	Sheriff	Full-time
14 Absentee Voter Board	Clerk/Election	Part-time

Councilor Annis motioned to approve all payroll requests as presented. Councilor Carter seconded the motion. Vote: Unanimous

BOARD MEETING REPORTS

President Kramer noted that the NW Indiana Solid Waste District has not met.

Councilor Carter discussed the need to carefully consider who is appointed to the Valley Oaks Board as term limits will require new appointees in the future.

ADJOURNMENT

There being no further business to bring before the Council, Council President Kramer adjourned.

The next meeting of the White County Council is November 16, 2020.

DENNIS E CARTER

JAMES G ANNIS

ARTHUR A ANDERSON

JAMES B DAVIS

KEVIN L CRABB

RAYMOND L KRAMER JR
President

(Absent)
JANET J FAKER

Attest: _____
GAYLE E ROGERS, AUDITOR