

## COMMISSIONERS' MINUTES

JUNE 1, 2020

PRESENT: ALL

**BE IT REMEMBERED**, that the White County Commissioners held a regular meeting on Monday, June 1, 2020, in the White County Building, 2<sup>nd</sup>-floor Commissioners' Conference Room, beginning at 8:15 a.m.

Due to the public health emergency in the State of Indiana because of COVID-19, everyone attended the meeting electronically according to I.C. §5-14-1.5-3.6(c), (f), (g) & (h). Members present were: President Heimlich, Commissioner Diener, and Commissioner Burton. Also present was White County Attorney George Loy, Commissioners' Assistant Donya Tirpak, County Auditor Gayle Rogers, HR Director Leah Hull, and Highway Superintendent Mike Kyburz.

Commissioner Heimlich called the meeting to order.

### MINUTES

- Commissioner Diener made a motion to approve the minutes for the regular meeting held on May 18, the Executive Sessions held on March 31 and May 11, and the Special meetings held on March 31 and May 11, seconded by Commissioner Burton. **Vote: Unanimous**

### PAYROLL

- Commissioner Diener made a motion to approve payroll for June 1, 2020, seconded by Commissioner Burton. **Vote: Unanimous**

### CLAIMS

- Commissioner Burton made a motion to approve and pay the claims as presented, seconded by Commissioner Diener. **Vote: Unanimous**

### CHANGE ORDER - NEW HIGHWAY GARAGE

Project Manager Alaine Vanderford submitted Change Order #2 for \$15,793.55, from Hamstra Builders for the new Highway Garage project.

Added Scope:

- Winter Conditions Thru 02/03/2020
- Added Bollards to Plow and Patcher Storage
- OSB lining in the maintenance building
- Electrical Rough-in for low voltage
- Added closets
- Outdoor break area metal paneling
- Added lighting in heated storage
- Framing revisions in Office/Maintenance Building
- Hotsy Pressure washer vent
- Gas line to heated storage
- Sound insulation in office walls.
- Radio Tower Foundation and Slab.
- Plow Storage Wing Wall

Deduct Scope/Credits:

- Bollard credit from the original contract.
- Fire Pump Credit
- Trench drain and plumbing lines to Salt Barn elimination
- Pump room ceiling credit.
- Plow Storage Concrete Approach Credit
- Salt Storage Barn Concrete Approach Credit
- Commissioner Diener made a motion to approve Change Order #2 for Hamstra Builders, seconded by Commissioner Burton. **Vote: Unanimous**

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**ADDENDUM – SLOW OPENING SCHEDULE FOR COUNTY BUILDING**

Due to the recent outbreak of Covid19 in the Courthouse, H.R. Director Leah Hull submitted an addendum to the Slow Opening Schedule for County buildings. These procedures/protocols may be adjusted as necessary for the Health Dept., Jail, and EMA buildings.

Director Hull recommended the following:

Phase 1: To begin on May 18, 2020

County Buildings closed to the public and non-essential personnel (Open to Essential Personnel and duties only, and the public for essential emergency appointments only), start Phase 1 mitigation precautions.

Phase 2: To begin on June 15, 2020

Open County Buildings and services to all employees, open to the public by appointment only, start Phase 2 mitigation precautions.

Phase 3: To begin on June 29, 2020

Open County Buildings and services to all employees, and the public, start Phase 3 mitigation precautions.

Phase 4: To begin on July 6, 2020

Resume full, unrestricted operations and activities.

- Commissioner Burton made a motion to approve the addendum to the Slow Opening Schedule as presented, seconded by Commissioner Diener. **Vote: Unanimous**

**AREA PLAN – HEARING OFFICER**

Director Rogers said that the Area Plan Commission appointed him as the Hearing Officer to hear variances and special exception uses. The ordinance requires the Commissioners to approve the appointment.

- Commissioner Diener made a motion to approve the appointment of Joe Rogers as the Hearing Officer for the Area Plan Department, seconded by Commissioner Burton. **Vote: Unanimous**

There being no further business to come before the board, their meeting adjourned.

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John C. Heimlich, President

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Steve Burton, Vice President

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David Diener, Member

ATTEST: \_\_\_\_\_  
Gayle Rogers, Auditor