

COMMISSIONERS' MINUTES

FEBRUARY 1, 2021

PRESENT: ALL

BE IT REMEMBERED that the White County Commissioners held a regular meeting on February 1, 2021, in the White County Building, 2nd -floor John C. Heimlich Conference Room beginning at 8:15 a.m.

Commissioners present were: President David Diener, Commissioner Steve Burton, and Commissioner James B. Davis. Also present was White County Auditor Gayle Rogers, White County Attorney George Loy, and the Commissioners' Assistant Donya Tirpak.

Commissioner Diener called the meeting to order.

NEW COMMISSIONER

President Diener took a moment to introduce and welcome James B. Davis as John C. Heimlich's replacement as White County's new Commissioner.

MINUTES

- Commissioner Burton made a motion to approve the minutes from the regular meeting on January 19, 2021, seconded by Commissioner Diener. **Vote: Unanimous**

PAYROLL

- Commissioner Davis made a motion to approve payroll for January 25, 2021, seconded by Commissioner Burton. **Vote: Unanimous**

CLAIMS

- Commissioner Burton made a motion to approve and pay the claims as presented, seconded by Commissioner Davis. **Vote: Unanimous**

2022 HOLIDAY, CLAIMS, PAYROLL AND MEETING SCHEDULE

- Commissioner Burton made a motion to approve the 2022 Holiday, Claims, Payroll, and Meetings schedule as presented, seconded by Commissioner Davis. **Vote: Unanimous**

HOLIDAYS 2022

Mon, January 3	NEW YEAR'S DAY
Mon January 17	MARTIN LUTHER KING, JR DAY
Mon Feb 21	PRESIDENTS DAY
Fri April 15	GOOD FRIDAY
Mon May 30	MEMORIAL DAY
Mon July 4	INDEPENDENCE DAY
Mon Sept 5	LABOR DAY
Mon Oct 10	COLUMBUS DAY
Fri Nov 11	VETERANS' DAY
Thurs Nov. 24 & 25	THANKSGIVING
Fri Dec 23	CHRISTMAS EVE
Mon Dec 26	CHRISTMAS
Fri Dec 30	NEW YEAR'S EVE

MEETINGS

COMMISSIONERS ONLY

4-Jan Tues
7-Feb
7-Mar
4-Apr
2-May
6-Jun
5-Jul Tues
1-Aug

COMMISSIONERS & COUNCIL

18-Jan Tues
22-Feb Tues
21-Mar
18-Apr
16-May
20-Jun
18-Jul
15-Aug

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6-Sep Tues
3-Oct
7-Nov
5-Dec

19-Sep
17-Oct
21-Nov
19-Dec

CLAIMS DUE:

4-Jan Tues
18-Jan Tues
7-Feb
22-Feb Tues
7-Mar
21-Mar
4-Apr
18-Apr
2-May
16-May
6-Jun
20-Jun
5-Jul Tues
18-Jul
1-Aug
15-Aug
6-Sep Tues
19-Sep
3-Oct
17-Oct
7-Nov
21-Nov
5-Dec
19-Dec

TO BE PAID ON:

18-Jan Tues
7-Feb
22-Feb Tues
7-Mar
21-Mar
4-Apr
18-Apr
2-May
16-May
6-Jun
20-Jun
5-Jul Tues
18-Jul
1-Aug
15-Aug
6-Sep Tues
19-Sep
3-Oct
17-Oct
7-Nov
21-Nov
5-Dec
19-Dec
3-Jan-23 Tues

Period	Dates Worked	Turn in	To be paid on
1	27-Dec -9-Jan	10-Jan	24-Jan
2	10-Jan -23-Jan	24-Jan	7-Feb
3	24-Jan -6-Feb	7-Feb	21-Feb
4	7-Feb -20-Feb	21-Feb	7-Mar
5	21-Feb -6-Mar	7-Mar	21-Mar
6	7-Mar -20-Mar	21-Mar	4-Apr
7	21-Mar -3-Apr	4-Apr	18-Apr
8	4-Apr -17-Apr	18-Apr	2-May
9	18-Apr -1-May	2-May	16-May
10	2-May -15-May	16-May	30-May
11	16-May -29-May	30-May	13-Jun
12	30-May -12-Jun	13-Jun	27-Jun
13	13-Jun -26-Jun	27-Jun	11-Jul
14	27-Jun -10-Jul	11-Jul	25-Jul
15	11-Jul -24-Jul	25-Jul	8-Aug
16	25-Jul -7-Aug	8-Aug	22-Aug
17	8-Aug -21-Aug	22-Aug	5-Sep
18	22-Aug -4-Sep	5-Sep	19-Sep
19	5-Sep -18-Sep	19-Sep	3-Oct
20	19-Sep -2-Oct	3-Oct	17-Oct
21	3-Oct -16-Oct	17-Oct	31-Oct
22	17-Oct -30-Oct	31-Oct	14-Nov
23	31-Oct -13-Nov	14-Nov	28-Nov

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24	14-Nov -27-Nov	28-Nov	12-Dec
25	28-Nov -11-Dec	12-Dec	26-Dec
26	12-Dec -25-Dec	26-Dec	9-Jan
27	26-Dec -8-Jan	9-Jan	24-Jan

GRANT APPLICATION FOR THE RECYCLING DEPARTMENT

Commissioner Diener said that IDEM has announced that they are accepting grant applications until March 1, 2021, to assist communities' efforts to increase recycling and waste reduction. Up to \$100,000 with a 50 percent match could be awarded. This money could help with the renovation of the new Recycling Department at the old Highway Garage. Commissioner Diener is going to ask K-IRPC to administer the grant application for White County.

SUNCREST PSYCHOLOGICAL SERVICES

HR Director Leah Hull presented a contract from Suncrest for psychological services for White County's emergency personnel. This was presented at the last meeting, and today she is requesting approval of the agreement. The service will help individuals with psychological symptoms, improve health and well-being, build new healthy behaviors, and reduce trauma's negative impacts. Each emergency personnel will have six sessions a year paid by the County. The employee can choose when or if they would like to go to the sessions; this is not something to force them to attend.

- Commissioner Burton made a motion to enter into an agreement with Suncrest Psychological Services for White County's emergency personnel, seconded by Commissioner Davis. **Vote: Unanimous**

CHANGE ORDER – MACP CR 1100 W PROJECT

HWC Project Manager Brian Pohlar submitted Change Order No. 5 for a credit of \$-127,549.02. The CR 1100 W. project in the Mid America Commerce Park came under budget. The change order adjusts the final contract price to \$2,419,085.35, below the original contract price of \$2,433,221.00. The reduction is due to not using all the line items.

The completed project includes an added right turn lane on eastbound US 24, a total reconstruction of CR 1100 W. from US 24 to the railroad, and an 800-foot new roadway into the new facility.

- Commissioner Burton made a motion to accept Change Order No. 5 for a credit of \$-127,549.02 from HWC for the CR 1100 W. project, seconded by Commissioner Davis. **Vote: Unanimous**

APPOINTMENTS FOR NEW COMMISSIONER

Commissioner Diener said that Commissioner Davis would fill the unexpired terms for John C. Heimlich on the following boards.

<u>Board</u>	<u>Term Expires</u>
1. White County Tourism Board, 2-year term	12-31-22
2. Economic Development Board	12-31-21
3. Alternate on Northwest Indiana Solid Waste District Board	12-31-21
4. Child Protection Team	12-31-21
5. White County Sick Bank	12-31-21

- Commissioner Diener made a motion to appoint James B. Davis to fill the unexpired terms of John C. Heimlich on the Tourism Board, Economic Dev. Board, NWISWD Board, Child Protection Team, and Sick Bank, seconded by Commissioner Burton. **Vote: Unanimous**

CHANGE ORDER – REMINGTON/WHITE COUNTY WATER MAIN EXTENSION PHASE 1

Jon Borgers, project manager with Wessler Engineering, and Jonathan Cripe, Remington town manager, attended the meeting virtually presenting Change Order #2 & #3 for the Remington/White County Water Main Extension – Phase 1.

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Change Order #2

- 1. Repairs made on sanitary sewer laterals in town. \$9,800.00
- 2. Potholing along the railroad for the development of a scope of work to complete that portion. Railroad flagging included. \$23,000.00

Change Order #3

Price above the contract to complete the jack and bore using the new design. \$228,660.00
To install the water main deeper under the tracks, under CR 380, and tap into the 10" main on the west side of CR 380.

Commissioner Diener said that the Commissioners need to take this information under advisement and discuss it at the next meeting.

BRIDGE 89 – CONTRACT WITH HWC ENGINEERING

Highway Superintendent Mike Kyburz presented an LPA – Consulting Contract between White County and HWC Engineering to reconstruct Bridge 89. Bridge 89 is located around the corner of the Donald W. Ward Bridge (aka Norway Dam). The project is an 80/20 federal funded grant with a maximum amount not to exceed \$204,496.00 for the preliminary engineering work.

- Commissioner Davis made a motion to enter into a contract with HWC for the preliminary engineering of Bridge 89, seconded by Commissioner Burton. **Vote: Unanimous**

RESOLUTION FOR COUNTY COMMISSIONERS MEETINGS

Commissioner Diener presented a resolution that he received from the Indiana Association of County Commissioners that establishes policies and procedures for future County Commissioners' meetings.

The proposed resolution will be discussed during the joint meeting with the Council and possibly adopted at the March 1 meeting.

RESOLUTION NO. 21-__-__-__

**RESOLUTION OF THE BOARD OF COMMISSIONERS
OF WHITE COUNTY, INDIANA, ESTABLISHING POLICIES
AND PROCEDURES TO PROTECT DECORUM AND FOSTER
THE EFFECTIVE ADMINISTRATION OF PUBLIC MEETINGS**

WHEREAS, the White County Board of Commissioners (the "*Commissioners*") serves as the body of White County, Indiana (the "*County*"); and

WHEREAS, the Commissioners conduct County business during its regularly scheduled and, if necessary, special meetings, all of the which are open to the public; and

WHEREAS, the Commissioners previously adopted, and continue to follow, the general rules of parliamentary procedure as set forth in Robert's Rules of Order regarding the conduct and administration of its public meeting; and

WHEREAS, the Commissioners believe it is in the best interest of the County, as well as those individuals who choose to attend public meetings of the Commissioners, to adopt standard policies and procedures for the administration of public meetings to supplement or, as the case may be, in lieu of the parliamentary procedure set forth in Robert's Rules of Order; and

WHEREAS, the policies and procedures adopted herein are intended to provide the general public with a clear and concise set of standards for public meetings held by the Commissioners and, when applicable, rules regulating the conduct and decorum of members of the general public who wish to attend said public meetings; and

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WHEREAS, in order to protect general meeting decorum and foster more effective administration of public meetings, the Commissioners now desire to adopt standard policies and procedures applicable to public meetings held by the Commissioners according to the general parameters stated herein.

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF COMMISSIONERS OF WHITE COUNTY, INDIANA:

1. The White County Board of Commissioners hereby adopt the following rules which shall apply to all individuals attending public meetings of the White County Board of Commissioners:
 - a. Members of the general public in attendance at a public meeting of the Board of Commissioners have no rights with reference to the meeting except as otherwise provided by law.
 - b. Although members of the general public have no right to speak during a public meeting, the Commissioners, at their sole discretion, may provide for a public comment period, during which time individuals may be given an opportunity to address the Commissioners.
 - c. During any public comment period, individuals wishing to speak will be required to sign a speaker registration sheet and provide the speaker's name, address, and issue or topic they wish to address. Individuals will be called to speak in the order of which they have signed the speaker registration sheet.
 - d. Individuals who wish speak and have signed the speaker registration sheet may waive their opportunity to speak once called upon; however, an individual who waives their opportunity to speak will not be permitted to speak at a later time.
 - e. Once called upon, all speakers shall first state their name, their County of residence, and the issue upon which they wish to speak. Speakers may only speak from a podium and must speak loudly and clearly into the microphone provided.
 - f. Any speaker wishing to provide documents to the Commissioners at the meeting shall provide one copy for each of the three (3) Commissioners; however, speakers are encouraged to bring additional copies of any documents they intend to distribute during the meeting.
 - g. Each speaker may only speak once and will be given a maximum of three (3) minutes to speak unless a shorter period of time is set forth by the Commissioners at the start of the public comment period. Time may not be reserved or yielded to other speakers and once an individual is finished speaking, that individual's remaining time, if any, is waived.
 - h. Each speaker will be notified when their allotted time to speak is exhausted and any speaker that does not immediately conclude their remarks at the expiration of their allotted time will be deemed out of order and the speaker will be asked to stop.
 - i. Comments which are duplicative or repetitive will be deemed out of order and the speaker will be asked to stop.
 - j. Any speaker who is discourteous, argumentative, accusatory, or insulting will be deemed out of order and asked to stop.
 - k. Once a speaker is deemed out of order for any reason, that speaker's remaining time, if any, will be forfeited and the speaker will not be granted an opportunity to make any further comment or presentation.
 - l. All members of the general public attending a public meeting will be expected to adhere to these rules and, any person failing to do so will be deemed out of order.
 - m. The Commissioners are authorized, and have sole discretion, to request any person deemed out of order leave the meeting and, once requested to leave, a person must immediately leave the meeting room.
 - n. In extreme cases, if a person refuses to leave the meeting after being asked to do so and that person continues to disrupt the proceedings in a way is obviously hostile to the purpose of the meeting, the Commissioners may order that the person be removed by members of the White County Sheriff's Department.

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- o. During its public meetings, the Commissioners will take all measures necessary under the circumstances to maintain order. In exercising this discretion, the Commissioners will be guided by a judicious appraisal of the circumstances, including the conduct and decorum of members of the general public in attendance.
- 2. Upon the adoption of this Resolution, a copy of the rules stated herein shall be posted outside the Commissioner's Room and made available to the general public through the internet website White County, Indiana.

ROSEWATER WIND FARM – PAYMENT

- Commissioner Burton made a motion to confirm that the Auditor has received \$1.5 million from Rosewater Wind Farm, seconded by Commissioner Davis. **Vote: Unanimous**

There being no further business to come before the board, their meeting adjourned.

David Diener, President

Steve Burton, Vice President

James B. Davis, Member

ATTEST: _____
Gayle Rogers, Auditor