

# COUNCIL MINUTES

November 16, 2020

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BE IT REMEMBERED that a meeting of the White County Council was held at the White County Building in Monticello at 9:00 A.M. on November 16, 2020 for the purpose of discussing any business that might come before the membership.

Council President Kramer called the Council meeting to order in joint session with the Commissioners. The following members were present:

James B Davis	Dennis E Carter	Arthur A Anderson
Kevin L Crabb	James G Annis	Raymond L Kramer Jr
Janet Faker		

Also, in attendance: Auditor Gayle Rogers, HR Director Leah Hull, Council Secretary Libby Billue

For contents of the joint session, see Commissioners' minutes.

## PLEDGE OF ALLEGIANCE

Council President Kramer opened the Council meeting with the Council reciting the Pledge of Allegiance.

## MINUTES

Council minutes for the meeting held on 10/19/20/20 were presented for approval. Councilor Carter motioned to approve the minutes. Councilor Annis seconded the motion.

Vote: Unanimous

## TRANSFERS

The following transfers were presented for approval:

	<u>From</u>	<u>Amount</u>	<u>To</u>
HWY	1176-30900-000-0530 Ofc Eq Rpr	\$200.00	1176-20101-000-0530 Ofc Supplies
	1176-11001-000-0529 OT	\$200.00	1173-23300-000-0529 Bituminous
	1176-24300-000-0529 Rd Striping	\$9,600.00	1173-23100-000-0529 Stone
	1176-24300-000-0529 Rd Striping	\$350.00	1176-32400-000-0530 Bdlg Rpr/Mnt
	1176-24300-000-0529 Rd Striping	\$2,100.00	1176-23101-000-0531 Oth Gar Supp
	1176-24300-000-0529 Rd Striping	\$11,900.00	1173-37100-000-0529 Eq Rental
	1176-24300-000-0529 Rd Striping	\$600.00	1176-22201-000-0531 Tires
	1173-11301-000-0529 Laborers	\$56,400.00	1173-23100-000-0529 Stone
	1176-24300-000-0529 Rd Striping	\$5,950.00	1176-23101-000-0531 Oth Gar Supp
	1176-24300-000-0529 Rd Striping	\$5,200.00	1176-23300-000-0529 Bituminous
	1176-24300-000-0529 Rd Striping	\$750.00	1176-20101-000-0529 Ofc Supplies
	1176-24300-000-0529 Rd Striping	\$1,050.00	1176-30202-000-0529 Contr Svcs
	1176-24300-000-0529 Rd Striping	\$600.00	1176-22201-000-0531 Tires

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SHER 1000-39999-000-0000 Co Genl \$10,000.00 1000-30903-000-0380 Jail Nurse  
CRNR 1000-40105-000-0007 Mach&Eqpt \$25,000.00 1000-30902-000-0007 Autopsy Fees

Councilor Annis motioned to approve all transfers as presented. Councilor Davis seconded the motion. Vote: Unanimous

**BROOKSTON-PRAIRIE TWP PUBLIC LIBRARY**

Library Director, Marilyn Blessing, mailed a letter requesting the reappointment of Louis Capper to the Brookston Prairie Township Public Library Board of Trustees. Councilor Davis motioned to reappoint Louis Capper. Councilor Carter seconded the motion.

Vote: Unanimous

**WHITE COUNTY ELECTION BOARD**

Discussion from the Council meeting on 9/21/20 was continued to 11/16/20. White County Clerk Laura Cosgray was not in attendance for this previous agenda item regarding Election Board Pay for 2021. Since the 2021 budget has already been approved, Council President Kramer determined that no action is deemed necessary.

Additionally, disputed attorney fees have not yet been presented to the Council. Council President Kramer noted that no action is needed at this time.

**PAYROLL REQUEST**

The following payroll requests were presented for approval:

1 Collections Clerk	Treasurer	Part-time
2 Shift Changes	Sheriff	Full-time
14 Absentee Voter Board	Clerk/Election	Part-time

Councilor Annis motioned to approve all payroll requests as presented. Councilor Carter seconded the motion.

Vote: Unanimous

**HR DIRECTOR – LEAH HULL**

HR Director Leah Hull presented a job description for Deputy Coroner-Part Time. Leah has not yet received a signed job description form from the Coroner, but the Deputy Coroner has already worked and submitted payroll. Councilor Annis motioned to approve the job description upon the signature of the elected official (Coroner). Councilor Anderson seconded the motion.

Vote: Unanimous

Leah also presented an amended job description for 911 Director. Due to changes in IDACS rules, it is appropriate to remove “coordinator” from this job description. Councilor Davis motioned to approve the updated description for 911 Director. Councilor Annis seconded the motion.

Vote: Unanimous

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### WHITE COUNTY EMA VEHICLE PURCHASE

White County EMA seeks approval transfer and allocate funding from the general fund for a truck purchase. A quote for the purchase totaling \$44,559 was provided to Council members for their review. Councilor Davis motioned to approve the allocation of funds for the truck purchase. Councilor Crabb seconded the motion. Vote: Unanimous

### PAYROLL REQUESTS

Auditor Gayle Rogers presented payroll requests for the following.

ABS Voter Board	Sam Cosgray (approved voter board pay)
Clerk Deputy	Carlene Hunt (base pay)
Auditor Deputy	Jennifer Zile (top of level 2 pay, plus longevity)

Auditor Rogers noted that Jennifer Zile is experienced in use of both the financial and property tax software. Although she will be replacing the Transfer Deputy in the Auditor's office, her job description will also include accounting and settlement duties. Beginning pay at the top of level 2 is requested for Jennifer due to her demonstrated skill set and experience.

Councilor Anderson motioned to approve all payroll requests as presented. Councilor Annis seconded the motion. Vote: Unanimous

### FUND 1153

Auditor Gayle Rogers advised Council members that fund 1153 EMERGENCY TELEPHONE should have been discontinued several years ago. The annual budget for 911 should exist within the general fund and not be handled as a separate levy. Auditor Rogers has asked the state for advice regarding how the county should proceed for 2021 and is waiting for a response.

### REPORTS

Council President Kramer noted that the Northwest Indiana Solid Waste District still has not met.

Councilor Annis provided copies of a presentation regarding the Wabash Heartland Innovation Network aerostat project. Set up of the project is set to begin before the end of this year, and will be a 2-year program initially. The aerostat will allow expansion and improvement of internet service within a 50-mile radius.

Council President Kramer requested that Council members assist with confirming appointments to boards for 2021.

### ADJOURNMENT

There being no further business to bring before the Council, Council President Kramer adjourned.

The next meeting of the White County Council is December 21, 2020.

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DENNIS E CARTER

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JAMES G ANNIS

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ARTHUR A ANDERSON

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JAMES B DAVIS

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KEVIN L CRABB

\_\_\_\_\_  
RAYMOND L KRAMER JR  
President

\_\_\_\_\_  
JANET J FAKER

Attest: \_\_\_\_\_  
GAYLE E ROGERS, AUDITOR